

OneCert[®], Inc.

2124 Y ST, STE 208 - Lincoln, NE 68503 USA
Phone: (402) 420-6080 Fax: (888) 475-6044
Email: info@onecert.com Web site: www.onecert.com

Organic Inspector Staff Position

- Imagine working outside, in beautiful locations, meeting with organic producers and operations around the country.
- Imagine a job where every day is different, every customer is unique, and you are not constantly sitting behind a desk.
- Imagine being empowered to work independently, while still enjoying support from a team, and ample opportunities for collaboration.

Job Description: Primary responsibilities include conducting annual, additional, and unannounced inspections of certified organic operations. Planning and organizing logistics of on-site inspections of assigned clients within a specified time frame. Assessing compliance of operations with the USDA National Organic Program regulations and applicable international requirements. Educating clients on the organic certification process, rules, regulations, and guidelines. Writing reports and communicating inspection results through excellent written and oral communication within established timelines. Working within a team for training, collaboration, and development of internal systems.

This position takes about a year to fully master, so only apply if you are making a multi-year commitment.

Location: The ideal candidate lives in or near a travel hub in the Nebraska, Colorado, or Missouri area. However, other locations will be considered.

Our office is headquartered in Lincoln, Nebraska and many of our employees work remotely across the US. Applicants must be living in and eligible to work in the USA.

Required Qualifications: B.S. or B.A. degree or higher and/or comparable experience in related fields such as agriculture, natural resources, food science, chemistry, law, accounting, food processing, quality assurance, or similar.

- Competency with email, word processing, spreadsheets, databases, and other computer applications.
- Self-motivated and able to work both independently and collaboratively.
- Outstanding organizational skills and attention to detail.
- Ability to clearly communicate complex technical information in a positive and effective way.
- Ability to logically solve problems under pressure.
- Ability to work with people of various cultural backgrounds and languages.
- Ability to multitask in a busy environment.

- Valid driver's license with an excellent driving record.
- Ability to travel extensively within the US, approximately 70% of the time.
- Ability to work non-traditional hours as needed.

Desired:

- Experience with organic regulations or organic industry.
- Experience conducting organic inspections.
- Completed relevant Organic Integrity Learning Center (OILC) courses.
- Interest in building a career in the organic industry: OneCert will provide training to an individual with limited experience but great potential in the organic certification industry.

Compensation: Commensurate with experience. Typical introductory level is \$45,000-50,000 annually.

Benefits include paid time off, company paid health insurance, and Simple IRA with company match.

Diversity improves all systems

Organic farms thrive on biological diversity. Organizations flourish when they are diverse and inclusive.

OneCert is an equal-opportunity employer that is committed to promoting a diverse and inclusive workplace. We welcome applications from qualified individuals regardless of race, color, national origin, gender, gender identity, religion, age, physical or mental disability, political beliefs, sexual orientation, veteran status, marital/family status or other factors protected by law. The basis for selection will be talent, skills, and qualifications that match the position being offered.

To apply: Submit cover letter, resume, and three professional references to jobs@onecert.com. Incomplete applications will not be considered.

About OneCert: A privately owned certification agency, OneCert, Inc. has been accredited by the USDA since 2003. OneCert's goal is to provide the best value in organic certification services by hiring and training staff to meet customer expectations. We are known for our dedication to the integrity of the organic label.