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| **Organic Livestock Apprenticeship Intensive Agenda** |
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| 2 weeks prior to course,(1.5 hours) | **Welcome and Orientation****Organic Livestock Apprenticeship Intensive****Zoom meeting**  |
|  | Introductions Trainer and Participants  | All |
|  | Expectations of Training-Learning Outcomes | Mentor  |
|  | Review Agenda - Q & A | All |
|  | Preparation and Logistics for Day 1 (Monday) Remember to review OSPs, bring hat, boots, boot covers or boot wash, water, sun/insect screen, laptop, etc.  | All |
|  | Collect confidentiality and liability release forms (emailed). No OSPs or course work provided without signed forms from each apprentice. Link for Google drive of documents will be forwarded to each apprentice. | All |

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|  | **Day 1: Inspection Preparation** |
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| Monday |  | **Learning Outcomes** | **Activity** |
| 8:00 am  | Welcome and IntroductionsOV Facility and logistics for week |  | All |
| 8:30 – 9:00am | Discuss course assignments, Review processShow evaluation form and discuss (google form link from IOIA) |  | All |
|  | **Core Elements - OSP Review**  | 1 | Mentor Led Discussion |
| 9:00 am – 10:00 am | Inspection Preparation - Plan, On-Site Process, Inspection Responsibilities & RequirementsOpening Meeting Exit InterviewShow mentor’s marked up OSP on the screen, discuss. Create Inspection plan.  | 1, 2, 6, 7  | Mentor Led Discussion |
| 10:00 am- 10:15am | Break |  |  |
| 10:15 am – 12 pm | Finish inspection plan Reminders for on-site visits: Professional conduct, Confidentiality, Biosecurity (have sanitizing boot wash station and/or boot covers, if applicable). | 1, 2, 6, 7 | Mentor Led Discussion |

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| 12:00-1:00 PM  | Lunch |  |  |

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| 1:00 pm – 2:30pm | Guest Speaker – Organic Valley Pasture specialist | NA |  |
| 2:30 pm – 4:00 pm  | Practice DMI and Pasture calculations using Dairy 1 OSP |  |  |
| 4:00 pm – 5:00 pm  | Catch up time, if needed | NA |  |

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|  | **Day 2: Mentor-led Practice Livestock Inspection****Dairy 1** |
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| Tuesday  |  | **Learning Outcomes** | **Activity** |
| 8:00 am | Meet for Dairy inspection 1 – travel to farm (pick up box lunch) |  | All |
| 8:30 am  | Introductions to operator. Mentor will conduct the inspection - apprentices will observe and take notes in preparation for writing report (including ½ hour for box lunch) | 1, 2, 5, 10, 15, 17, 18, 19 | Individual Activity |
| 5:00 pm -5:30 pm | Travel from Dairy back to hotel | 2,  | Group discussion |

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| **Day 3: Inspection Review - Dairy 1****OSP review - Dairy 2 and Egg 1** |
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| Wednesday |  | **Learning Outcomes** | **Activity** |

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| 8:00 – 11:00am | Review and debrief of Dairy 1 inspection. Review details (ex. DMI audit, feed audit, new inputs) | 2 | Group discussion |
| 11:00 am -12:00 pm  | OSP Review for Dairy 2 and Egg 1. Create inspection plans. Determine apprentice inspector roles.  | 1, 2, 6, 7 | Group discussion |
| 12:00-1:00 PM  | Lunch |  |  |
| 1:00 PM – 2:00 PM | Continue OSP review and inspection plans |  | Individual Activity |
| 2:00 pm – 3:30 | Guest Speaker – Organic Valley Veterinarian |  |  |
| 3:30-3:45 PM | Break |  |  |
| 3:45 – 5:00 pm | Writing individual reports from Dairy 1 | 8, 9, 10, 11, 12, 13, 14, 16 | Individual Activity |

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| Evening | Individual time for writing reports | 8, 9, 10, 11, 12, 13, 14, 16 | Individual Activity |

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| **Day 4: Apprentice led Livestock Inspection****Dairy 2** |
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| **Thursday** |  | **Learning Outcomes** | **Activity** |

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| 8:00 am- 8:30am | Travel to farm (bring bag lunch) | NA | Group Activity |
| 9:00 am – 5:00 pm | Inspection led by apprentices (1/2 lunch and breaks throughout day as needed) | 1, 2, 5, 10, 15, 17, 18, 19 | Group Activity |
| 5:00 pm- 5:30pm | Return Travel - review and organize notes from the inspection. | NA |  |

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|  | If time remaining in day, evening activity: debrief inspection. |  | Group Activity |

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| **Apprentice led Livestock Inspection****Egg 1** |
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| **Friday** |  | **Learning Outcomes** | **Activity** |

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| 8:00-10:00 am | Debrief from Thursday’s Inspection.Writing of individual reports for day 4.  | 8, 9, 10, 11, 12, 13, 14, 16 | Group Activity |

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| 10:00-11:00 AM | Tips and tricks from mentors (importing addresses into Google Maps, Concatenate in Excel), tips for conducting feed audits using Excel  | 2, 14 | Lecture |
| 11:00 – 11:30 am | Quick Lunch | NA |  |
| 11:30-12:00 | Travel to Farm | NA | Group Activity |
| 12:00 – 5:00pm | Inspection of Egg operation led by apprentices  | 1, 2, 5, 10, 15, 17, 18, 19 | Group Activity |
| 5:00-5:30pm | Return Travel from operation to hotel  | NA |  |
| Evening | Debrief of Egg operation inspection: as time and energy allow |  |  |

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| **Inspection Business and Mentorship**  |
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| **Saturday** |  | **Learning Outcomes** | **Activity** |
| 8:30-9:30 am | Debrief from Egg 1 inspection | 2 | Group |
| 9:30 – 10:30 am | Live or pre-recorded “career day” presentations by certifiers. | 14 | Group discussion led by Mentors |
| 10:30 - 10:45am | Break | NA |  |
| 10:45 - 11:30 | Discussion of inspector pay and working conditions.  | 14 | Group discussion led by mentors.  |

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| 11:30am -12:00pm  | LUNCH |  |  |
| 12:00 -1:00 pm | Taxes and accounting – small business | 2 | Lecture |

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| 1:00– 2:00 PM | Survey Monkey or other digital survey tool for Course Evaluations distributed.Discussion and explanation of the on-going Mentoring process: What’s App group, Office Hours and future career development.Travel and business tips from Mentors(slide presentation) | NA | Group discussion led by Mentor Trainer |
| 2:00-2:30 pm | *Conclusion of Training - Safe Travels* |  |  |
| Wed of following week by 5:00 PM EDT | Inspection *reports from Dairy 1, due* *Wednesday of following week.* *Dairy 2 and Egg 1 reports, due Friday of following week.*  |  |  |