

CERTIFICATION SPECIALIST

NOFA-NY Certified Organic, LLC is hiring a full-time Certification Specialist to start ASAP.



Be a part of a growing not-for-profit, USDA-accredited organic certification agency, whose primary purpose is to provide high integrity certification services to 1,100 organic farmers and processors throughout New York State and surrounding areas.

Training is provided via Zoom or other media. This position is a hybrid position working some in the office and some from home.

Primary responsibilities include evaluating organic system plan information and inputs to determine compliance with the National Organic Standards and collaborating as a team with other certification staff. We require excellent communication skills, verbal and written; strong computer skills; and the ability to do fast-paced, detail-oriented work.

We offer a friendly environment, challenging work, open communication, and commitment to a job well-done. The ideal candidate will have a college degree in a related area, or equivalent by training or experience, and knowledge of organic farming and certification. Organic certification experience is ideal, but not required. Work will include review of both farm and processor files.

This is a full-time (40 hours/week) position with benefits. Benefits include healthcare, dental vision, life and 403(b) as well as very generous paid holidays/vacation time. NOFA-NY offers a collaborative and flexible working environment. \$20/hour starting salary, negotiable based on organic certification experience.

This position will take approximately one year to master - serious applicants only. Interested and qualified candidates are invited to email a resume and cover letter to: hr@nofany.org

For information regarding our organization, please visit www.nofany.org. Detailed posting at <https://nofany.org/about-us/careers>.

NOFA-NY is an equal opportunity employer and encourages applicants from diverse backgrounds to apply. NOFA-NY